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Annual Report of the Director of Libraries, 1970-71

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ILLINOIS STATE UNIVERSITY
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ANNUAL REPORT OF THE DIRECTOR OF LIBRARIES

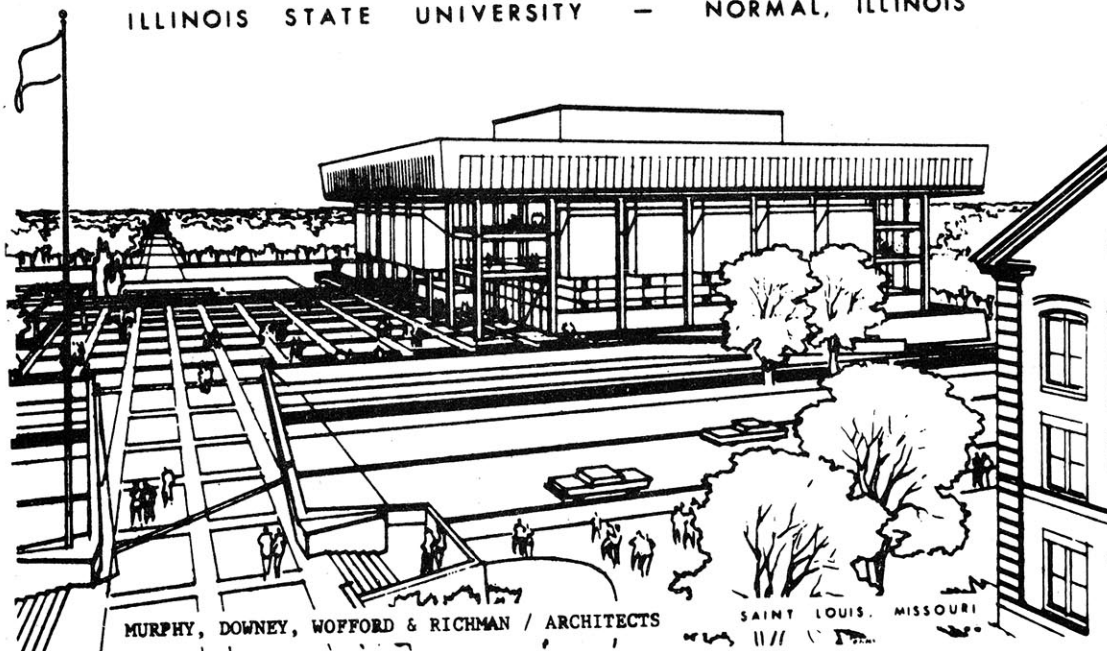


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ANNUAL REPORT OF THE DIRECTOR OF LIBRARIES

1970-71

PROPOSED LIBRARY — PHASE ONE
ILLINOIS STATE UNIVERSITY — NORMAL, ILLINOIS



The questions most frequently asked of library directors are the following: How many books do you have? How many librarians are on your staff? and Exactly what do they do? Those questions will serve admirably as an outline for this report but the answers will be considerably longer than the questions.

I. How many books?

Books are not the only stock in trade for academic libraries, of course. The following table summarizes the principal resources of the Library on June 30, 1971 and for comparison on the same date one year earlier.

Resources	June 30, 1971	June 30, 1970	Increase
Cataloged books	486,279	437,534	48,745
U.S. Government publications	145,962	133,635	12,327
	632,241	571,169	61,072
Maps and other cartobibliographic items	164,591	152,612	11,979
Reels of Microfilm	23,611	20,736	2,875
Cards of Microprint	239,364	238,474	890
Microfiches	110,765	58,522	52,243
Microcards	54,929	41,077	13,852
Phonorecords	8,194	6,730	1,464
Slides	2,621	1,630	991
Filmstrips	531	230	301
Subscriptions to periodicals	4,150	3,634	516

This tabulation does not include all the Library's resources; some do not lend themselves to easy counting. Manuscripts in our Special Collections, for example, the Human Area Relations File in our Reference Room, the picture file in our Fine Arts Room, and teaching kits and similar aids in our Teaching Materials Center are not included in these statistics. Our intent here is to show the variety of information sources that an academic library deals with rather than to create admirable numbers.

II. How many librarians on your staff?

Thirty-one librarians make up our professional staff, but this work is supplemented by 59 non-academic staff members and about 190 student assistants. All three groups perform important but different duties.

Librarians are members of the faculty. Their academic preparation is similar to that of their teaching colleagues; all must have a master's degree to be appointed and an additional 30 semester hours to receive tenure. Most of them have master's degrees in two subjects. Their work is professional and requires extensive bibliographical knowledge.

Non-academic staff members are appointed to the University Civil Service System as typing clerks, library clerks, and library technical assistants. Their work ranges from clerical tasks to a high level of sub-professional work. Student assistants are hired on an hourly basis and their work ranges from routine shelving

and labeling tasks to bibliographical work depending on their abilities and experience.

The ratio of non-academic to professional staff members has changed sharply during the past five years, as the following table will indicate.

	1966/67	1967/68	1968/69	1969/70	1970/71
Librarians	22	25	27	29	31
Non-Academic Staff	27	37	43	55	59

NEW APPOINTMENTS

Five librarians were appointed to the staff in 1970/71.

Marian J. Carroll, B.A., M.L.S., Ed.S., George Peabody College, 1968, 1969, 1970. Assistant Professor, Documents Librarian.

Dianne S. DeLong, B.A., Kalamzoo College, 1964, A.M.L.S., University of Michigan, 1965. Instructor, Residence Hall Librarian.

Stanley D. Gutzman, B.A., University of Colorado, 1959, cum laude; M.A.L.S., University of Denver, 1965. Instructor, Humanities Reference Librarian.

Marjorie J. Johnson, B.S., University of Pittsburgh, 1949; M.S. in L.S., Catholic University, 1960. Assistant Professor, Chief Cataloging Librarian.

A. Louise Taylor, B.A., College of the Ozarks, 1951; M.A., Vanderbilt University, 1961, M.S. in L.S., University of Illinois, 1970. Assistant Professor, Cataloger.

Only Miss Taylor's and Mrs. DeLong's positions were new ones; Miss Carroll and Mrs. Johnson replaced retiring librarians; Mr. Gutzman's predecessor left to become director of a university library. There were, happily, no retirements and no resignations during the year, but two positions are filled by temporary appointments. A complete roster of the Library Faculty is in the appendix.

The non-academic staff is a less stable group; many are wives of students and their terms of residence in the community are limited. Seventy-seven individuals filled fifty-nine positions during the year. Fortunately, there are exceptions. *Mrs. Kay Temple* received a pin for completion of ten years of service. Others have served lesser periods but have become the continuing element of the non-academic staff. Sixteen have served from three to ten years on the staff. Student assistants provided 74,346 hours of service during the year. Thanks to substantial use of students employed in the federally-assisted work study program, the cost to the University was only \$79,000 although the student payroll amounted to \$123,000.

III. What do librarians do?

PUBLIC SERVICES

The most visible service is the act of loaning books and to many the lady at the desk is the library. The number of books issued for one month loans (two months to graduate students) was 187,340 in 1970/71 contrasted to 141,212 in 1969/70, but circulation statistics are only the tip of the iceberg of the services offered by the Library.

More intensive use of a highly selected group of books is provided in the Reserve Book Room where 8,517 books and articles from periodicals are brought together. Here 73,276 books were loaned, representing a continuing decrease in reserve book usage over the past three years. Changes in methods of teaching, increased use of paperback books, and the inability of the Library to provide seating space for all students who want to use the Library at one time seem to be among the contributing factors.

For students enrolled in off-campus extension courses the Library provides packets of books to be picked up by the instructor, taken to the class, and loaned to students. The extension instructor becomes administrator, professor, and librarian for his own class. A total of 1,782 books were loaned to students in thirty-nine courses in 1970/71.

Reference Services

These services, general circulation, reserve books, and extension loans were delivered under the supervision of two librarians and four non-academic staff members. The Reference Department, in contrast, utilizes five librarians and two non-academic staff members to provide assistance to students and faculty in the use of library resources. This assistance is offered in many ways. Reference librarians spend much of their time teaching students individually how to locate information in reference manuals and bibliographies, they give talks on the bibliography of a specific subject to groups and classes, they prepare bibliographies and guides, they man an information desk at the card catalog, they locate books in other libraries for specialized studies, and they work cooperatively with members of the faculty to select books and journals to be purchased by the Library.

Collection Development

The last service deserves special mention. Each member of the Reference Department and some librarians in other departments are responsible for developing the Library collections in subjects in which they have a special competence and for maintaining liaison with members of the faculty in those subjects. Mr. Townsend is responsible for science and technology, Mr. Gutzman for the Humanities, Mr. Palmer for Business and Economics, Mr. Cole for History, Mrs. Sherman for Sociology and Political Science, and Mr. Olevnik for Fine Arts. Other librarians outside the Reference Department have similar assignments: Mr. Moonan (Periodicals Librarian) Psychology, Mr. Gritzmacher (Undergraduate Librarian) Education, Miss Brown (Cataloger) Music.

INTERLIBRARY LOANS

Borrowing books and journals from other libraries remains an important service for advanced students and faculty members. A total of 2,336 items were requested and 2,044 obtained, a success rating of 87%. More than half of these items (54%) were obtained from the University of Illinois Library. To speed the delivery of these loans we continued use of the teletypewriter, a twice-weekly courier, and subsidy (with Northern Illinois University) of an interlibrary loan position at the University of Illinois.

The average delivery time was about one week. In turn, the Library loaned 336 items to other libraries, an increase of 28% over last year. Members of our faculty are given borrowers cards at the University of Illinois Library on the recommendation of the Illinois State University Library Director and the Library returns these books to the University of Illinois Library along with the books borrowed for them by the Illinois State University Library.

BOOKS IN STORAGE

The realities of fixed library space and an expanding book collection forced us to remove some 40,000 books from Milner Library to storage shelves in a basement room of a classroom building. To cause least inconvenience to students and faculty, librarians selected the books least likely to be called for; and because any selection will remove the very book someone wants, we prepared a catalog of the books in storage and arranged for delivery twice each day. Only about 800 books were requested during the year, but no one can say that more of the books would not have been used if students had the privilege of browsing among them. Storage outside the Library is the poorest solution to space problems, but, nevertheless, as this report is being written shelves are being erected in two additional storage rooms. Each year until a new library building is completed we will have to put one book in storage for each one we acquire.

TECHNICAL SERVICES

Technical Services -- those behind-the-scenes activities that begin with a request and end with a book or journal on the shelf, ready for use -- are performed in three departments: Acquisitions, Cataloging, Serials.

Acquisitions

Funds available for purchasing books were reduced from \$594,000 in 1969/70 to \$501,000 in 1970/71. The reduction is partly accounted for by a smaller grant (Title II, Higher Education Act) from federal funds, partly by the fact that additional funds were transferred to the Library from University sources in 1970/71 but not in 1971/72. This cut of 16% did not cause us to go out of business, but when coupled with a five percent annual increase in book prices, it did require some belt tightening, some postponement of important purchases.

Mr. Kipp, Acquisitions Librarian, and Mr. Thakore, Assistant Acquisitions Librarian, together with Mrs. Pfabel on a half-time temporary appointment, and eleven non-academic staff members carried on the essential work of bibliographical searching, ordering, bookkeeping, bindery preparation, mail handling, processing some of the arrearage of book collections acquired by the Library during the past three years, and found time for some careful selection of non-current books.

About one-fifth of our budget goes for currently published books supplied by the Richard Abel Company, in accordance with a detailed set of instructions prepared by the Library to avoid books on subjects not appropriate to the academic programs of the University. As the University's interests change these instructions must be reviewed by the acquisitions librarians and others, and some books are returned to the vendor.

The selection of books and journals is by no means one man's job. At Illinois State University the process is a cooperative one involving the acquisitions librarians, the reference librarians mentioned in an earlier paragraph, and the scholars of the teaching faculty. A series of twenty-nine meetings bringing together librarians and representatives from the academic departments was held during the first semester to sharpen the focus of our collecting interests.

Cataloging

It does no good to buy books, no matter how skillful the selection may be, unless the books are arranged with other books on related subjects and listed in a catalog for easy consultation. Five librarians and a supporting staff of fifteen non-academic employees do the work of classification, descriptive and subject cataloging, shelf-listing, preparing catalog cards, filing, and continuous revision of the catalogs. A total of 51,323 volumes were cataloged in 1970/71; 451,107 catalog cards were prepared and filed. During the year a study of methods of handling microfilm, an analysis of the work of the library technical assistants, and continued studies to develop more effective procedures were carried on.

Reclassification of books acquired by the Library prior to 1967 when the Library of Congress classification was introduced continued during the year. As the reclassification proceeds the amount of time required for recataloging as opposed to simply assigning new classification numbers increases. In 1970/71 about 65% of the titles handled could be reclassified from information on the card, 25% required searching in bibliographical works, and 10% called for original classification. In 1969/70 the corresponding numbers were 78%, 17% and 5%.

Serials

All serially-published works -- newspapers, periodicals, proceedings, numbered monographs -- are the province of the Serials Department. Because these publications come in an nearly infinite variety of forms, periodicity and titles, the purchasing, cataloging, classification, recording current issues and providing public service is centralized. They are also the fastest-growing category of publications. Our highly selective subscription list increased from 3,634 to 4,150 and an additional 615 were on order at the close of the year. In addition, standing orders were placed for 334 serial publications other than periodicals, bringing the total number in force to 1,463. The Library again published from computer print-out a catalog of all periodicals in the Library; copies were placed in the offices of all academic departments and mailed to other libraries within the state. Mr. DeLong, Serials Librarian; Mrs. Leonard, Serials Cataloger; Mrs. Secoy (half-time), Cataloger; Mr. Moonan, Periodicals Librarian, and five non-academic staff members have managed to keep up with the growing numbers of serial publications, but additional staff will be needed next year.

Several library services are organized to accommodate special types of publications or to provide service to a particular group within the University.

MAPS

The Map Collection is one that requires both special storage facilities and a librarian with specialized knowledge of cartography. Mr. Easton, who has worked as a geologist before shifting to a library career, fills the latter requirement. Thirteen map cases obtained from the U.S. Army surplus stock this year will help to provide adequate storage for this growing collection. Our holdings increased from 106,426 items in 1969/70 to 116,535 in 1970/71. A item in this collection may be one of the 116,535 sheet maps; the 1,270 atlases; the 36,610 aerial photographs; 2,998 map indexes, or 7,855 miscellaneous publications. The Library currently receives maps from 173 government agencies and other organizations from around the world.

U.S. GOVERNMENT PUBLICATIONS

The Library is one of a network of depositories authorized by federal law to receive a copy of most publications of the United States government. Because this collection was started early (1877) and has been carefully developed by capable librarians over the years, it has become an important resource for current information on all subjects in which the federal government has an interest, as well as for the records for historical research. In theory, these publications come automatically in all categories that the Library has requested. In practice, however, many publications must be ferreted out and requested or purchased individually. Miss Carroll, Documents Librarian, with one non-academic staff member is responsible for acquiring, recording, providing reference service for United States government publications and publications of the State of Illinois. In addition, the Library's extensive collection of publications on microfiches and the optical devices necessary to read these publications are maintained here.

TEACHING MATERIALS CENTER

The Teaching Materials Center contains a representative collection of all the kinds of materials that a good elementary or secondary teacher would use to do the best teaching he is capable of. The fact that this teaching is practice makes it none the less real for the practice will become reality for these students in another year. Textbooks for all grades and subjects from kindergarten to grade twelve are supplemented by filmstrips, disc and tape recordings, publications from state and city school systems, flash cards, games, pictures, standardized tests, pamphlets, and teaching kits of all description are the elements of this collection. A collection of books for children and young people in this room provides exploratory reading for students in library science and childrens literature. Miss Gowdy, Teaching Materials Center Librarian, draws upon her earlier experience as a public school teacher and librarian to aid students in the selection and use of this variegated collection. During the year, 76,585 items were borrowed for home or classroom use. No record is kept of materials used in the room, but in the hours when most students are free the room is generally filled to its limited capacity.

SPECIAL COLLECTIONS

All books that may be considered rare because of cost, date of publication, previous ownership, scarcity, or because they are exemplars of fine printing, binding, illustration or of particular interest to this region are set aside for special care. Mr. Soka, Special Collections Librarian, has continued to develop the collections by judicious purchases that supplement the stronger subjects in our collections and will be most useful to the research of our faculty and graduate students. Although we have no illusions about attempting to rival the magnificent collections of the University of Illinois Library, we believe that the Library has a responsibility to bring to the attention of our students and faculty examples of the finest printed books, important editions of Nineteenth and Twentieth Century authors, and manuscripts of local and regional history.

FRIENDS OF MILNER LIBRARY

Many of the books in our Special Collections are gifts of members of our Friends of Milner Library. Two meetings were held in 1970/71. At the Fall Meeting on November 13, 1970, Ray Lewis White, Associate Professor of English at Illinois State University and Sherwood Anderson scholar, spoke on "Sherwood Anderson: Country Editor". On May 3, 1971, Mr. Anthony Garnett, bookseller of St. Louis, Missouri, was the speaker. Officers elected at the Spring Meeting were Richard G. Browne, President; Wayne C. Townley, Vice-President; Robert Soka, Secretary and Harold D. Wilkins, Treasurer. Members of the Executive Committee are Mrs. Dorothy Fagerburg, Mrs. Pearl Funk and Mr. Ben Arnold.

RESIDENCE HALL LIBRARIES

A program to provide a new kind of library service was introduced during the year under the joint sponsorship of the Library and the Office of Residence Hall Programs. With funds provided outside the University Library budget a core collection of 171 reference books was selected, purchased, and placed in 19 residence halls (eight for the mammoth Watterson Towers) and eleven sets of 46 of the most often used reserve books were placed at each lobby desk. Mrs. Dianne DeLong, who was appointed Residence Hall Librarian in July, worked closely with student committees, resident hall directors, and with Miss Mary Towle of the Residence Hall Program staff.

The purpose was to bring some library services to the residence halls and coincidentally to relieve some crowding in the University Library. The books have been used well and for the most part with consideration for other students' interests. A questionnaire survey was carried on by Mrs. DeLong in May, 1971 to determine student preferences for further development of the libraries. Subscriptions to a list of periodicals, in part selected by students, have been entered for the coming academic year for each of the libraries. Although it is always hazardous to draw conclusions based on a single year of experience, we believe that these libraries will have considerable influence in the University's aim to make "living-learning centers" much more than a catchy name.

UNIVERSITY LIBRARY COMMITTEE

The University Library Committee under the chairmanship of Mr. Samuel Hutter continued its regular monthly meetings. The Committee composed of

five students and five members of the faculty is a highly useful group for transmitting student and faculty concerns to the Library, and for exploring ways of improving the services and resources of the Library. Members of the Committee for 1970/71 were Ralph A. Bellas, Department of English; C. Eric Bickley, Department of Speech; J H McGrath, Department of Educational Administration; Steven W. Vargo, Department of Speech and Mr. Hutter, Department of Psychology; Student Senate representatives Michael DeLoose, Mary Durachta, Karol Johnson, Gary Provance and Marilyn Webb. Other students who served but resigned during the year were Mary Gardiner (student teaching assignment), Connie Hardman (went to Europe second semester), and Marvin Schumaker (class and work schedule).

WELCH LECTURE

The annual lecture given in honor of Librarian Emerita Eleanor Weir Welch was given by Mrs. Rebecca Caudill, well-known children's author, on April 15, 1971 to an appreciative audience. Mrs. Caudill spoke to library science students the following day.

THE LABORATORY SCHOOLS

Zimmerman Library

The Zimmerman Library of the Metcalf School provides library service to the students (kindergarten through grade 8) and faculty of the school, student teachers, child study groups, curriculum classes, reading laboratory clinicians. Miss Richmond, Metcalf Librarian, and Miss Scales, Assistant Librarian, are able to work in close cooperation with classroom teachers and demonstrate to prospective teachers and librarians how a first-rate elementary school library works. Circulation totals for this Library were 36,239 book loans and 7,585 other items, almost exactly twice the number of books in the Library.

University High School Library

The University High School Library, under the direction of Mrs. Katherine Shaw, continues to the goal of becoming a resource center for a great variety of informational materials. In addition to the 15,621 volumes the Library now contains 1,021 phonorecords, 141 film strips, 11 film loops, 830 slides, 6 kits, and 5 tapes. The age-old custom of using the Library as a part-time study hall was completely abandoned this year, but an average of 45 to 55 classes came to the Library each week in search of specific problems. In the evaluation of the school by the North Central Association the Library was urged to expand its collection of non-book materials, promote the use of them in the school, and to teach library-use skills regularly to all academic levels. These recommendations, fortunately, are precisely the ones that the High School Librarians would have made.

THE LIBRARIANS

Librarians, like practitioners of any profession, need the stimulus and re-sharpening that come from continuing study and participation in professional organizations. During the year Mr. Gritzmacher went to an Institute on Undergraduate Libraries at the University of California at San Diego; Mr. Soka to a Seminar on Book Conservation in the Studio of Colton Storm at Sedona, Arizona; Mr. Kraus to an Institute on Academic Library Buildings at the University of California at

Los Angeles; Miss Brown to an Institute on Music Cataloging at the Library of Congress; Miss Taylor to a Seminar on Subject Retrieval in the Seventies at the University of Maryland; Mr. Wade to a Conference for Academic Reserve Book Librarians at the University of Minnesota; Mr. Jackson to a Conference on Management Concepts for Librarians at Washington University, and Miss Carroll to a Workshop on U.S. Government Publications in Chicago. Attendance at most of these meetings was subsidized by the U.S. Office of Education or by Illinois State University Faculty Development Grants.

Mr. Easton was Chairman of the Geography and Map Division, Special Libraries Association; Mr. Kraus, President of the Illinois Library Association. Some members participated in each of the following meetings: American Library Association Conference, Dallas; Illinois Library Association, Chicago; Midwest Academic Librarians Conference, Bloomington, Indiana; Music Library Association, Washington, D. C.; Association for Supervisors and Curriculum Development, St. Louis; Conference on Junior College Libraries, Urbana; and Illinois Association of School Librarians, Chicago.

Mr. Cole published seven book reviews in the Library Journal and abstracted the journal Politics and Society for Historical Abstracts. Miss Brown was a consultant for the Central State University Library, Wilberforce, Ohio. Mr. Olevnik was a member of the Editorial Board for the Illinois State University publication Orbit; Mr. Kraus a member of the Association of College and Research Libraries Monographs Editorial Board. Mrs. Leonard was Vice-President and Program Chairman for the McLean County Library Association; Miss Bewsey a member of the Computer Software Committee of the American Society of Information Science. Mr. DeLong was a member of the Illinois State University Student Publications Committee, and Mr. Kipp a member of the Council of the College of Arts and Sciences. Mr. Easton holds the somewhat unexpected post of coach of the Illinois State University hockey team.

This summary, although incomplete, reveals something of the breadth of interests and energies of our librarians outside of their daily work. Within the Library they work through committees to study and resolve specific problems, they participate in governance through an elected Council, and have uninhibited voices in monthly meetings of the library faculty, weekly meetings of the heads of departments, and meetings of smaller groups as needed. We have tried to arrive at a workable compromise that will avoid both the rigidity of a hierarchical administrative structure and the wastefulness of an egalitarian assembly.

EVALUATION OF THE LIBRARY

At the request of the Library, a team of two university librarians and an administrator came to the campus on April 19-20 to evaluate the operation and services of the Library. Mr. G. F. Shepherd, Associate Director, Cornell University Libraries; Mr. Richard Dougherty, Professor of Library Science, Syracuse University; and Mr. Leonard Gernant, Director of Academic Services, Western Michigan University interviewed librarians, talked to students and members of the faculty, and submitted a report. Although two days turned out to be much too brief a time for a definitive survey, the report contained useful recommendations that will be studied carefully. One always awaits such a report with mixed emotions, but we were pleased to hear that the operations of the Library were found to be sound and the services of the Library appreciated by members of the teaching faculty.

TWO FINAL NOTES

Almost every sentence in this report might be preceded by the phrase "until a new library building is available". The building, erected in 1940 with additions in 1957 and 1964, is now a handicap to every service we seek to offer. Effective display of books, efficient arrangement of library operations, adequate study space for students, and satisfactory reference service to students become more difficult each year. Plans for an outstanding new building have been completed, but authorized funds have not yet been released.

Several important steps have been taken to utilize the computer in library operations. We have prepared a catalog of the Library's 7,859 periodicals, a catalog of books in storage, and an index and abstract of all Illinois State University theses and dissertations; an index to the Fine Arts picture file is in preparation, and overdue notices are prepared and fines computed by programs written for the University Computer Center. Miss Bewsey, Systems Librarian, is at work on a project to convert our acquisitions work to date processing methods. Further development of these and other procedures would be speeded by the availability of tape rather than card punch equipment, and by assurance that the resources of the University Computer Center will continue at an effective level.

APPENDIX

Table I
Growth of the Library 1961-1971

Year	Enrollment	No. Volumes	No. Periodicals	- Books	- Expenditures - Periodicals	- Binding
1961/62	5,700	222,317	905	\$ 73,040	\$	\$ 7,233
1962/63	6,571	234,863	996	60,658		9,950
1963/64	7,110	248,060	1,230	130,355		13,505
1964/65	7,376	263,060	1,613	235,521		15,443
1965/66	8,642	290,776	1,895	203,300		16,508
1966/67	9,699	321,050	2,230	226,000		24,820
1967/68	11,072	350,542	3,123	227,000		30,000
1968/69	13,163	388,256	3,373	282,000		29,090
1969/70	14,687	*437,534	3,634	554,600		42,814
1970/71	17,549	**486,962	4,150	490,539	110,022	47,812

*plus 133,635 U.S. Government publications

**plus 145,962 U.S. Government publications

Table II
Attendance Statistics

Area	1968/69	1969/70	1970/71
Documents Room	*4,376	*5,464	
Fine Arts and Listening Room	- not recorded	-	
Map Room	*2,796	*5,723	
Periodicals Room	- not recorded	-	
Reference Room	- not recorded	-	
Reserve Room	*134,068	*115,018	
Stacks	- not recorded	-	
Teaching Materials Center	- not recorded	-	
Total Attendance	**770,842	**886,072	**873,426

*based on hourly counts in each room

**number of individuals entering the building

Table III
Circulation Statistics

Area	1968/69	1969/70	1970/71
Extension		1,465	1,782
Maps	1,588	1,647	2,133
Reserve	119,248	98,740	73,276
Stacks	144,267	141,212	187,340
Teaching Materials Center	85,406	80,285	76,585
Total Circulation	350,509	323,349	341,116

Table IV
Zimmerman Library - Metcalf Elementary School
Circulation Statistics

Type of Material	1968/69	1969/70	1970/71
Books: Childrens	26,394	26,286	25,165
University Students	5,971	4,948	3,956
Faculty	7,256	6,617	6,289
Sub-total	39,621	37,851	35,410
Pictures and Pamphlets	5,911	5,059	6,113
Reference Books	1,011	835	829
Recordings	851	662	726
Periodicals	906	876	746
Total Circulation	48,300	45,283	43,824

Table V
University High School - Circulation Statistics

Type of Material	1968/69	1969/70	1970/71
Books	5,881	4,811	5,902
Reserve Books	8,923	6,241	6,300
Periodicals	4,636	3,281	3,567
Pamphlets	251	429	734
Phonorecords	252	149	357
Microfilm	57	101	171
Total Circulation	20,000	16,012	17,031

GIFTS TO MILNER LIBRARY

The following is a list of individuals and organizations who gave books or other library materials during the year:

Americans of Middle East Understanding,
Inc.
Hazelle Anderson
Another Mother for Peace
Aramaic Bible Society, Inc.
Carnegie-Mellon University, Department
of Design
Center for Inter-American Relations
Tsan-Iang Chuang
Cleveland Institute of Music
Stanton A. Coblentz
Cory Gallery
Marvin Cropsey
A. E. Dahl
Data Processing Management Assn.
C. Richard Decker
E. C. English

Elwood Egelston
Dr. Ralph A. Elliott
ENO Foundation
Exposition Press, Inc.
William C. Follmer
Free Thinkers of America
George L. Gardiner
Joseph Grabill
Edward G. Holley
Illinois Agriculture Association
Indonesian National Oil State Enterprise
Jewish Board of Guardians, Research &
Development Center
Crane Johnson
Brigitta J. Kuhn
Lake Forest College - Bross Foundation
Lois Lenski

David Mandel
 Jose Luis Martin
 Helen Marshall
 Henry Meisels
 National Urban Coalition
 Northern Illinois University - Swen F.
 Parson Library
 Pennsylvania State University - Pattee
 Library
 Peoria Public Schools
 Hugo Peterson
 Pharmaceutical Manufacturers Assn.
 Phi Delta Kappa
 Mrs. Robert Price
 Ed Raycraft

Fleming H. Revell Co.
 E. W. Ritchey
 St. Anthony's Guild
 Shelton H. Short
 Mrs. Fred Sorrenson
 The Stelle Group
 Ruby V. Tinney
 University of California - Center for
 Health Services
 United Cerebral Palsy
 Wayne State University - College of
 Pharmacy
 Mr. and Mrs. Willis C. Webb
 Williamsburg Press, Inc.

FRIENDS OF MILNER LIBRARY

The following is a list of contributing members:

Ada Barton
 Laura L. Addison
 Mrs. Royal J. Bartrum
 Mrs. W. A. L. Beyer
 Mr. and Mrs. Joseph F. Bohrer
 Samuel E. Braden
 Mrs. Alan Brantingham
 Elsie Brenneman
 Richard G. Browne
 Edwin S. Burtis
 Marian Carroll
 Mr. and Mrs. Stanley Cole
 Lucile Z. Crosby
 Mr. and Mrs. Douglas DeLong
 Mrs. Elwood Egelston
 Alice M. Eikenberry
 Mrs. A. T. Fagerburg, Jr.
 Francis R. Geigle
 Clara Guthrie
 Enid Henninger
 Dorothy Hinman
 Richard E. Hulet
 Francis H. Irvin
 Mr. and Mrs. Bryant H. Jackson
 Mr. and Mrs. Ross H. Johnson
 Marguerite Knight
 Mr. and Mrs. Walter Kohn
 Mr. and Mrs. Joe W. Kraus
 Margaret Lawrence
 Robert J. Lenz
 Neva McDavitt
 Eleanor Matthews

Mr. and Mrs. Frank M. Mittelbush
 Mr. and Mrs. Mark R. Moran
 Jean E. Nelson
 John Newbold
 Bernadine Price
 Mrs. Roy A. Ramseyer
 E. A. Reitan
 Mr. and Mrs. Arnold Riegger
 Mr. and Mrs. John R. Ryan
 Theodore Sands
 Mrs. Ewald Schlenker
 Mrs. Harold Sinclair
 Irwin Spector
 Eunice Speer
 Sam Stern
 Mr. and Mrs. Richard F. Stockton
 Mr. and Mrs. H. Clay Tate
 Manhar P. Thakore
 Mr. and Mrs. Wayne C. Townley, Jr.
 Margaret Wakeley
 Robert D. Weigel
 Eleanor Weir Welch
 Harriet R. Wheeler
 Charles A. White
 Janette Whitman
 Peter Whitmer
 Jennie A. Whitten
 Louis L. Williams
 Harold D. Wilkins
 Mr. and Mrs. Chester Wonderlin
 Mrs. Orval J. Yarger
 Ruth Zimmerman

Name	Rank	Position
MILNER LIBRARY		
Laura L. Addison	Assistant Professor	Cataloging Librarian
Julia J. Bewsey	Assistant Professor	Systems & Training Librarian
Mary Jo Brown	Assistant Professor	Cataloging Librarian
Marian J. Carroll	Assistant Professor	Documents Librarian
Ruth Eloise Cline	Assistant Professor	Assistant Reclassification Librarian
Garold L. Cole	Assistant Professor	Reference Librarian (History)
Dianne S. DeLong	Instructor	Residence Hall Librarian
Douglas A. DeLong	Instructor	Serials Librarian
William W. Easton	Assistant Professor	Map Librarian
Laura E. Gowdy	Assistant Professor	Teaching Materials Center Librarian
Glenn S. Gritzmacher	Assistant Professor	Undergraduate Librarian
Lynn W. Gutzman	Instructor	Cataloging Librarian
Stanley D. Gutzman	Instructor	Reference Librarian (Humanities)
Bryant H. Jackson	Assistant Professor	Associate Director of Libraries
Marjorie J. Johnson	Assistant Professor	Chief Cataloging Librarian
Ila Karr	Assistant Professor	Circulation Librarian
*Helen Keeley	Faculty Assistant	Reserve & Extension
Harold S. Kipp	Instructor	Acquisitions Librarian
Joe W. Kraus	Professor	Director of Libraries
Carolyn M. Leonard	Instructor	Serials Cataloger
Eleanor F. Matthews	Assistant Professor	Reclassification Librarian
Willard J. Moonan	Assistant Professor	Periodicals Librarian
Jean E. Nelson	Assistant Professor	Cataloging Librarian
Peter P. Olevnik	Assistant Professor	Reference (Fine Arts)
George E. Palmer	Instructor	Reference Librarian (Business-Economics)
**Maria Pfabel	Faculty Assistant	Acquisitions
**Myra Secoy	Assistant Professor	Serials Cataloger
Kathleen A. Sherman	Instructor	Reference Librarian (Social Sciences)
Robert Soka	Assistant Professor	Special Collections Librarian
Auvella Louise Taylor	Assistant Professor	Cataloging Librarian
Manhar P. Thakore	Assistant Professor	Assistant Acquisitions Librarian
Robert B. Townsend	Assistant Professor	Chief Reference and (Science) Librarian
***Francis M. Wade	Assistant Professor	Reserve & Extension Librarian
***Pansy H. Washington	Instructor	Cataloging Librarian

LABORATORY SCHOOLS

Zimmerman Library
Metcalf Elementary School

Mary Richmond	Assistant Professor	Librarian
Patsy Scales	Instructor	Assistant Librarian

University High School

Katherine V. Shaw	Instructor	Librarian
****Patricia Deterding	Faculty Assistant	Assistant Librarian

*first semester appointment

**half-time appointment

***leave (Wade-sabbatical, first semester; Washington-non-sabbatical, 1970-71 school year)

****two-thirds time appointment